

# 2023 Parent Payment Arrangements



Thursday 13<sup>th</sup> October 2022

Dear Parents/Guardians,

Balwyn North Primary School is looking forward to another great year of teaching and learning and would like to advise you of our school's voluntary financial contributions for 2023.

As a government school, Balwyn North Primary School provides students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. This support continues to make a significant difference to our school and the programs we offer.

Within our school this support has allowed us to continue to provide enhanced learning opportunities, rich experiences and a diverse range of resources for our students. Balwyn North Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents. We are proud of the outstanding programs and learning environment we provide for all students. The School Council recognises the importance of requesting parent payments and contributions to maintain this high quality. Please note that the total of the requested contributions remains the same as in 2022.

It is preferred that contributions are made via the Compass portal. Alternatively, if you would like to pay in person, please complete this form and return to the school by Friday 10<sup>th</sup> February 2023.

## Payment Methods

Please find attached a 2023 Parent Payment Arrangements schedule, outlining your voluntary payment for Curriculum Contributions (essential items and activities that students use, or participate in, to access the Curriculum), together with the opportunity for you to support the school through a further monetary contribution (which is tax deductible). You may choose between the following methods of payment:

1. Compass
2. In Person (Credit Card or Cash)

Please return the attached schedule with your preferred method of payment

For further information on the Department's Parent Payments Policy please see a one-page overview attached. Thanking you in advance for your support in assisting us to provide an excellent education for your child.

Yours sincerely,

Handwritten signature of Tony Stokes.

Tony Stokes  
Principal

Handwritten signature of Bill Young.

Bill Young  
School Council President

Handwritten signature of Chris Thelwell.

Chris Thelwell  
Treasurer

## Fee Schedule – All Year Levels

Please find the itemised list of Curriculum Contributions for your child. Balwyn North Primary School also continues to welcome your voluntary contributions for 2023.

It is preferred that contributions are made via the Compass portal. Alternatively, if you would like to pay in person, please complete this form and return to the school by Friday 10<sup>th</sup> February 2023.

### Curriculum Contributions

Below is a list of items and activities that are necessary for your child to learn the standard curriculum.

Curriculum Contributions	Amount
Items and activities that students use, or participate in, to access the Curriculum	
Balwyn North Primary School Student Diary	\$ 8
<b>General classroom materials and equipment</b> <b>English, Mathematics &amp; Inquiry Learning</b> These programs need a significant resource commitment, specifically the purchase of new books, ongoing replacement of reading materials for home and classroom use and numeracy resources. Consumables for Inquiry Learning (includes inquiry “maker” materials- plasticine, fabric, poster paper, split-pins, food-stuffs, paper plates, gardening materials, pipe-cleaners, wheels, paper-mache glues, axles, batteries, book ring-binding, photo & portfolio printing)	\$170
<b>Provision and upkeep of school devices, peripherals and ICT</b> The school has a significant commitment to ICT infrastructure and devices for student use e.g. classroom netbooks, iPads, work stations, projection screens, cameras, networking and Wi-Fi upgrades.	\$75
<b>Subject specific materials and equipment</b> <b>Performing Arts Program</b> The Performing Arts Program is dedicated to providing every student with hands-on experiences, playing a wide variety of instruments, which are continually upgraded and maintained. This contribution supports students with access to the latest tools in Music and to maximise their opportunities for creating, making and reading music.	\$20
<b>Subject specific materials and equipment</b> <b>Visual Arts Program</b> Consumables for Visual Arts Program (includes plaster, paints, craft paper, glitter, glue, cardboard, clay, decorative craft materials, sequins)	\$45
<b>Subject specific materials and equipment</b> <b>Physical Education Program</b> The PE program requires ongoing replacement of sporting equipment to provide students with opportunities to experience a range of physical activities.	\$30
<b>Subject specific materials and equipment</b> <b>LOTE Program</b> Consumables for LOTE Program (includes craft materials, calligraphy items, audio-visual aides)	\$13
<b>Online Learning Subscriptions</b> <ul style="list-style-type: none"> <li>• Mathletics</li> </ul>	\$14
<b>Total Amount</b>	<b>\$375</b>

## Other Contributions

Balwyn North Primary School continues to welcome your contributions to support our school. You can make a general voluntary contribution that goes towards our school's important priorities for 2023, as well as providing additional activities and services for all students. Alternatively, you can make a contribution to any of the specific priorities outlined in the table below:

Other Contributions	Amount
For non-curriculum items and activities	
International Baccalaureate Affiliation	\$25
<b>Tax deductible contributions</b>	
<p><b>Balwyn North Primary School Building Fund</b></p> <p>To ensure we continue to have optimal learning facilities for our children, we ask families to contribute to the BNPS Building Fund. A focus in the coming years will be continuing to modernise our flexible learning spaces, to support targeted group learning experiences, with re-carpeting and refurbishment of under-utilised areas and the installation of solar panels. In recent years, Building Fund contributions have been put towards such things as painting the school, purchasing of air-conditioning throughout the school. A financial contribution of \$250 per child is requested to help in meeting future costs.</p> <p><b><i>School council has established tax-deductible gift recipient status with the Australian Taxation Office for the Building Fund</i></b></p>	\$250
<p><b>Balwyn North Primary School Library Fund</b></p> <p>In recent years, the library has continued to be an important priority for the school. New shelving and furniture have been purchased and the school continues to commit to purchasing books and other resources to ensure the library is a major learning and resource hub of the school and supports the development of a love of literature in our students. A financial contribution of \$150 per child is requested to help in meeting future costs.</p> <p><b><i>School council has established tax-deductible gift recipient status with the Australian Taxation Office for the Library Fund.</i></b></p>	\$150
<b>Total Amount</b>	<b>\$425</b>

## Total

Category	Amount	Contribution Amount
Curriculum Contributions	\$375	
Other Contributions <i>(Includes tax deductible Building and Library Funds contributions)</i>	\$425	
<b>Total</b>	<b>\$800</b>	

In Person Payment Method Please Circle	Credit Card	Cash

## **Extra-Curricular Items and Activities**

Balwyn North Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. Further information regarding these items and activities will be communicated throughout the school year.

## **Financial Support for Families**

Balwyn North Primary School understands that some families may experience financial difficulty and offers a range of support options, including, the Camps, Sports and Excursions Fund. For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Stephanie Crawford (Business Manager) on 03 9859 4258 or via email at [Stephanie.Crawford@education.vic.gov.au](mailto:Stephanie.Crawford@education.vic.gov.au).

## **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information. Please see the refunds policy on the school website at <https://www.balwynnorthps.vic.edu.au>. If you believe you require a refund for any reason please contact, Stephanie Crawford (Business Manager) on 03 9859 4258 or via email at [Stephanie.Crawford@education.vic.gov.au](mailto:Stephanie.Crawford@education.vic.gov.au).

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.